

INSTRUCTION for Article Import

How to fill in an article import

Article name (Column A): Enter the product name. If it is a variant, include the variant name – for example, a dimension, an item number, or something else that distinguishes the products (see Table 1).

Please fill in the following details if available:

- Article description (Column B)
- Supplier's article number (Column C)
- GTIN (Column D)
- E-number (Column E)
- RSK number (Column F)
- UNSPSC number (Column G)
- ETIM (Column H)

Weight of the article (Column I): If a unit other than kg/piece is used (e.g. kg/m, kg/m², kg/m³, kg/l, kg/package), please inform us when placing the order.

Note: Please do not alter the structure of the Excel file. This format is required for the article import to be possible. See example below:

	A	B	C	D	E	F	G	H	I
1	Article name	Article description	Suppliers article number	GTIN (EAN 13)	E-number	RSKNr	UNSPSCnr	ETIM	Weight
2	London	Bench	10041	7000065978412					100
3	Stockholm	Bench	10042	7000065978422					110
4	Paris	Bench	10043	7000065978432					150
5	Madrid	Bench	10044	7000065978440					78
6	Oslo	Bench	10045	7000065978450					66
7									

Table 1. Example of a completed article import

Please note: The articles must meet these criteria in order to be included in the same assessment.

Articles must have the same:

- **Main name***
- **Function** (This mainly affects the BK04 and BSAB classification systems, where each article/variant must have the same code to be included in the same assessment.)
- **Documentation**
- **Content**

*If the articles are members of different product series, they can still be grouped together in one assessment—provided they share the same BK04 and BSAB codes. For example, this applies in the case of a bench (see Table 1).

Minor variations in composition

We allow articles/variants within the same product to have differences in their composition of at most 2% by weight, provided that above requirements are met.

Example:

If a product consists of steel fittings with different surface treatments, such as galvanization and powder coating, these can be included in the same assessment if the surface treatment constitutes at most 2% of the product's total weight. SundaHus will then assess both surface treatments and their impact.

Important: If, for example, one of the surface treatments affects the outcome of the assessment, this result will apply to all articles included in the assessment. The manufacturer/supplier may then choose to split the assessment to differentiate between them.

Do you have questions? Feel free to contact us at Support@sundahus.se !